

POLICE

The mission of the Chula Vista Police Department is to enhance the quality of life in the City of Chula Vista by:

- Providing a proactive and professional level of police services, ensuring safety through commitment, integrity, and trust;
- Managing resources effectively;
- Treating all persons with fairness, respect, and dignity; and
- Maintaining a partnership with the community to meet future challenges.

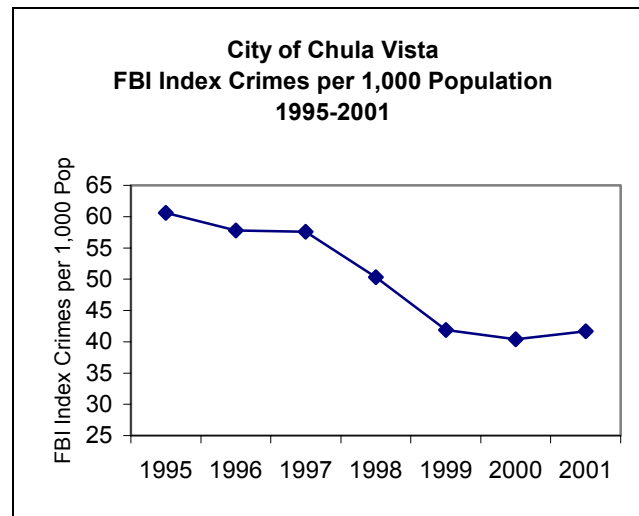
The Department is comprised of five major divisions: Administration, Patrol, Investigations, Administrative Services, and Fiscal Operations/Research.

- Administration – Provides leadership, direction and coordination for all Police Department operations and community based programs.
- Patrol –The primary responder for citizen calls for service. Augmented by canine units, Traffic, Communications, Street Team and Community Relations.
- Investigations – Responsible for family protection services and investigating violent and property related crimes in addition to regional task force assignments. The Special Investigations Unit, School Resource Officers, Crime Analysis and Narcotics Enforcement are also a part of this team.
- Administrative Services – Ensures public confidence in the Chula Vista Police Department by maintaining the highest standards of employee performance, in addition to recruitment of new personnel and retention and training of staff. Further the Crime Lab, Technology, Animal Care and Records also support this division.
- Fiscal Operations/Research – Responsible for research and evaluation of programs, performance measures and audits, resource development, council reports, and fiscal operations including the management of the Police budget, revenues, grants, payroll and procurement.

Major Accomplishments – FY 2002

CRIME

Over the last year, the Part I crime rate has increased by 3 percent. This upward trend is lower than increases experienced in other cities throughout the County. It is also important to note that over the past five years the Police Department's proactive policing and problem oriented policing programs continued to impact crime. From 1997 – 2001 there was a 28 % decrease in the Part I crime rate.



- The Team Policing deployment strategy for uniformed patrol is approaching its first year of implementation. By all accounts the team concept has been a success in providing its stated goals. This includes consistency between line level officers and supervision, a 120-hour training program for Patrol officers, as well as additional personnel for proactive enforcement. Training has been one of the most successful components of this program. Topics in this last year have included: ethics, domestic violence, defensive tactics, use of force and first aid/CPR. The program will continue with enhanced training, proactive enforcement and community policing projects.
- Established a community task force to determine the need for a citizen review board. The task force found that *“CVPD’s policies and procedures related to the investigation and disposition of citizen complaints to be clear and consistent in their application. The task force found no evidence of a disproportionate number of individuals and/or groups being targeted.”* The citizen task force concluded there was not a need for a formal citizen review board. Instead, they recommended the formation of an advisory citizen board on police practices and procedures. The purpose and scope of the board will be to work in partnership with the Chief of Police on matters related to public safety and community-related issues.
- Enhanced the School Resource Officer Program to ensure school campuses are safe and secure learning environments. Officers work with schools to conduct a variety of activities including teaching crime prevention and substance abuse prevention classes and monitoring troubled students. The addition of a sergeant and agent facilitated the reorganization of the unit to implement the team concept and provide appropriate levels of supervision.
- The Police Department was selected to be a finalist for the 2001 Herman Goldstein Award for Excellence in Problem-Oriented Policing. The award-winning project reduced residential burglary 25% citywide during the two years after the project was implemented. Additionally, residential burglaries dropped approximately 50% in the target neighborhoods during this time period. The project focused on target-hardening all homes constructed after February 1999.

- Completed installation of second generation mobile data computers in the patrol units for enhanced efficiency. Software upgrades included an enhanced mapping program to display City maps and schematics; an online version of all California codes and Legal Source Book have also been installed.

Major Goals and Challenges – FY 2003

- Demolition at the site for the new Police facility began in February 2002; construction is scheduled for completion by February 2004. The design and development documents have been completed. Staff continues to work with City Administration and the Finance Department on funding issues, Jim McClaren and Gordon Carrier on design issues and Highland Partners on construction issues.
- The Department will conduct a citizen survey. In 2000 the Department received a 92% approval rating from the Community respondents to the Citizen's survey indicated they were very satisfied or satisfied with services.
- Continue problem-solving efforts, focus areas will be the auto theft project and the motel project.
 - The Police Department was selected as one of five agencies across the country to participate in a project funded by the Office of Community Oriented Policing Services (COPS) to test the application of problem-solving guidebooks. Under this project, Department staff will use the guidebook on theft of/from autos in public lots to assess its utility in the field as well as its usefulness in impacting the problem. To date, the Department has identified 10 target public parking areas that account for 23% of all auto thefts and 18% of all auto burglaries in Chula Vista. Future project efforts will focus on these 10 problem locations.
 - In the motel project, efforts continue towards decreasing calls for service related to motels and adjacent areas. The motel project is a partnership between the City's COPPS Committee and the Chula Vista ConVis. A comprehensive study is currently underway involving 27 motels. The ultimate goal is to develop a citywide strategy for reducing crime and disorder at motels and improving the level of services available to members of the community and tourists.
- The Department will implement the technology upgrade plan to ensure the effective application of technology to better serve our community. Planned upgrades include: a global positioning system (GPS); an automated vehicle locator system (AVL) to assist dispatch in responding to calls for service; an upgrade and expansion of the E-911 system; an upgrade to the department's jail management system; enhancement of the photo booking system; and participation in several regional wireless programs including the County of San Diego jail's information system.
- The study of the Police Dispatch Center scheduled for last year was delayed. It is now anticipated that the study will be completed by June 2002. Data has been collected for analysis as part of the study.

- The Department will continue to conduct performance audits and program evaluations throughout the Department. Staff will seek to develop performance measures that drive operational process improvements and gauge progress towards desired outcomes. Recognizing the importance of conducting both internal and external audits, the department followed the successful completion of last years external audit of the property room with an internal audit of the SWAT team.
- False alarms will continue to be a focus area. During the upcoming year, staff will target chronic false alarm locations, review of penalty charges, develop a corrective action plan, implement proactive educational efforts, revise existing alarm ordinance, and evaluate the false alarm program. Initial targeting of chronic violators has resulted in a decrease in false alarms.
- Planned for 2003 is the completion of an Investigative Division staffing study. Information has been gathered via a database and survey. Staff will analyze the data and develop a staffing formula for the Family Protection Unit, Property Crimes Unit, Special Investigations Unit, and Narcotics Unit.
- Research and evaluation of the feasibility of using aerial support to enhance service delivery will be completed in the up coming year.
- The Department is in the process of conducting a comprehensive management study that will review, evaluate and document all aspects of the department's administration and operations. Over 40 members of the Department from all ranks and classifications have met for two workshops to redefine the roles and responsibilities of supervisors and managers. A final report on the updated roles and responsibilities and recommended implementation strategies will be completed July 2002. The study is being conducted in accordance with the most advanced approaches to policing currently being implemented throughout the United States and abroad. The study will assess overall department operations and focus areas in terms of their contribution to the goal of increasing the effectiveness of the department's response to community crime and disorder problems.

Animal Care Services

The Department provides field and shelter services for animals needing attention that are located in the City. Animal Control Officers respond to calls for service according to priority level on weekdays between the hours of 9 a.m. to 5 p.m.; calls received after hours are responded to on a call-out basis.

Four priority levels exist for animal care calls for service:

- Priority I (e.g. rabid or biting animal at large, dangerous or vicious animal at large);
- Priority II (e.g. minor injured animal, animal quarantine);
- Priority III (e.g. dog running loose); and
- Priority IV (e.g. dead animal, barking dog).

Shelter staff handles the care of animals and provide customer service at the facility. Services include reclaiming and adoption of animals, owner relinquishments, spaying and neutering animals, and animal euthanasia. Veterinarian staff provides critical triage care for animals, vaccinate animals, and conduct vaccination clinics.

Major Accomplishments – FY 2002

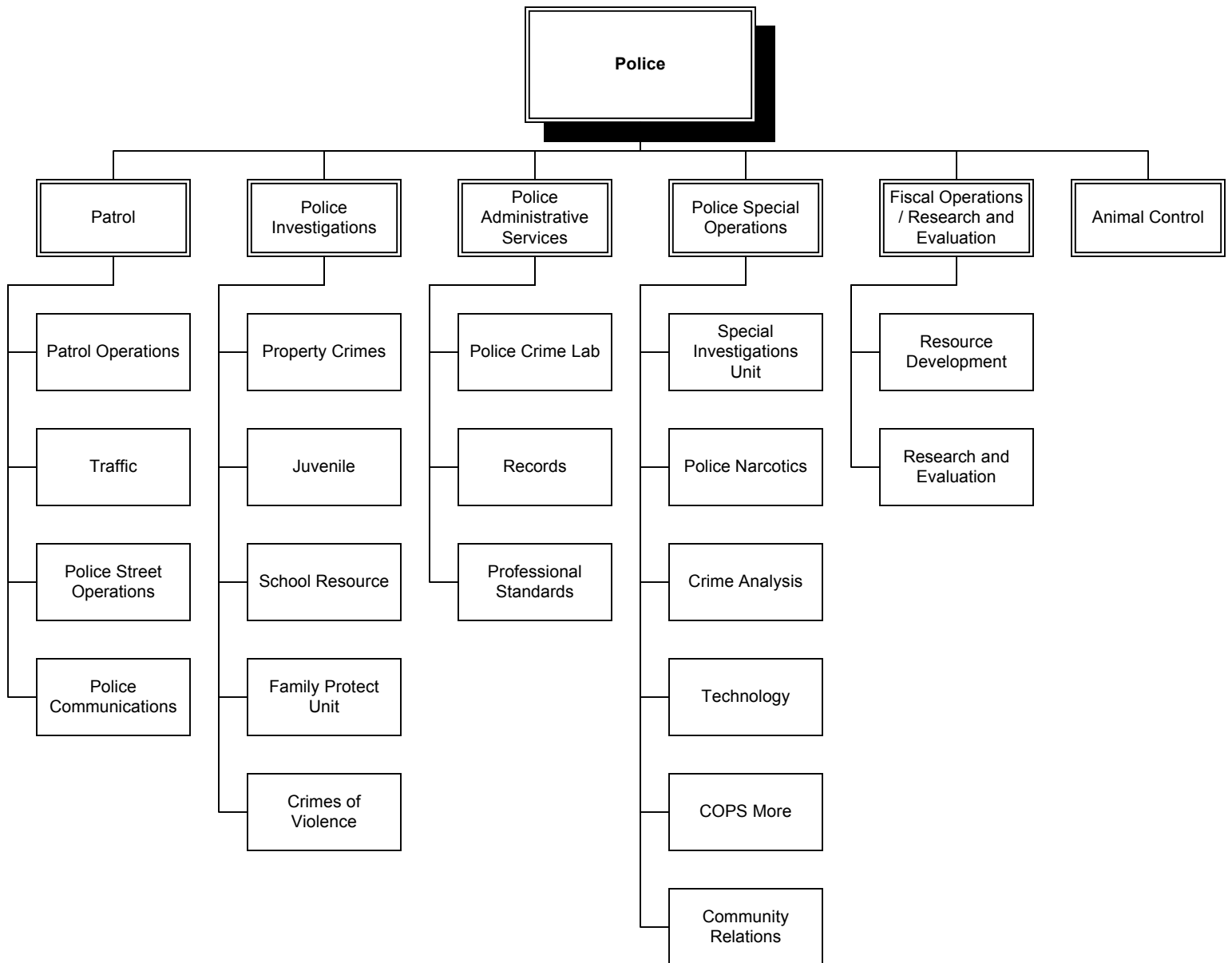
- The new Animal Care Facility is nearly complete and will soon be fully operational. The 7,800 square foot building includes a medical space, a conference room for community outreach activities, office space and 112 kennels and enough cages for 100 cats.
- The Animal Care Facility completed implementation of the Chameleon system, which automates the tracking of animal care activities and centralizes the licensing function currently performed by Finance and MIS. Centralization of this activity improves customer service and tracking of animals. A Senior Office Specialist was added to manage the Chameleon system.
- A full-time Registered Veterinarian Technician (RVT) was hired to care for the animals and support the medical clinic. The RVT assists in surgery prep, monitors animals after surgery, tracks and dispenses all controlled substances, conducts adoption exams, and treats animals in the absence of the Veterinarian. In addition the RVT may conduct rabies vaccination and microchip clinics.
- The adoption of animals increased over the prior year.

Major Goals and Challenges – FY 2003

- Operation of a new, full-service animal care facility. Service will be expanded to include operation of an on-site clinic to perform spay and neuters and centralization of the animal licensing process.
- Establishment and grand opening of a retail shop.
- Increasing volunteer participation at the new facility with the goal of increasing animal adoptions.

POLICE

ORGANIZATION CHART



POLICE 14000

EXPENDITURES

	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 ADOPTED
Personnel Services	22,362,627	25,458,803	27,366,400
Supplies and Services	3,451,293	4,644,961	4,396,360
Other Expenses	22,626	59,173	44,673
Capital	746,661	1,219,652	772,698
EXPENDITURE TOTALS	\$26,583,207	\$31,382,589	\$32,580,131

Expenditures by Division

DIVISION	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 ADOPTED
14100 Administration	557,467	590,763	724,566
14200 Patrol	15,062,008	16,278,247	17,304,589
14300 Investigations	3,909,433	6,403,842	6,562,034
14400 Administrative Services	3,685,533	4,038,859	3,842,173
14500 Special Operations	2,198,645	2,155,291	2,205,566
14600 CA Border Alliance Group	460,163	550,922	568,137
14700 Animal Control	709,958	959,776	952,591
14800 Fiscal Operations / R & E	0	404,889	420,475
EXPENDITURE TOTALS	\$26,583,207	\$31,382,589	\$32,580,131

REVENUES

	FY 2001 ACTUAL	FY 2002 PROJECTED	FY 2003 ESTIMATED
Licenses and Permits	168,518	171,221	174,951
Fines, Forfeitures, Penalties	753,387	738,663	814,552
Revenue from Other Agencies	3,606,020	3,518,386	3,149,952
Charges for Services	2,069,829	2,286,113	2,376,385
Other Revenue	6,137	282,198	280,677
Transfers In	639,935	507,944	465,710
REVENUE TOTALS	\$7,243,826	\$7,504,525	\$7,262,227

- NET COST -

	FY 2002	FY 2003
DEPARTMENT EXPENDITURES	31,382,589	32,580,131
PLUS: ALLOCATED COSTS	4,670,509	4,810,725
TOTAL EXPENDITURES	36,053,098	37,390,856
LESS: PROGRAM REVENUES	7,504,525	7,262,227
NET COST	\$28,548,573	\$30,128,629

POLICE

AUTHORIZED POSITIONS

	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003
Chief of Police	1	1	1	1	1
Assistant Chief of Police	1	1	1	1	1
Administrative Analyst I	0	1	0	0	0
Administrative Analyst II	0	0	1	1	1
Administrative Office Assistant II	1	1	1	0	0
Administrative Office Assistant III	2	4	4	0	0
Administrative Office Specialist	1	2	2	0	0
Administrative Office Assistant I	1.48	1.48	1.48	0	0
Administrative Secretary	1	1	1	1	1
Administrative Services Manager	0	1	1	1	1
Animal Control Manager	1	1	1	1	1
Animal Control Officer	5	6	6	6	6
Business Office Manager	1	1	1	1	1
CBAG Analyst	1	2	2	2	2
CBAG Audit Coordinator	0	1	1	1	1
CBAG Deputy Executive Director	1	1	1	1	1
CBAG Executive Director	1	0	0	0	0
CBAG Management Assistant	0	1	1	1	1
CBAG Network Administrator	0	1	1	1	1
CBAG Operations/Intelligence Coordinator	1	0	0	0	0
CBAG Program Analyst	0	1	1	1	1
CBAG Secretary	1	0	0	0	0
CFMH Coordinator	0	1	1	1	1
Communication Operator I	3	3	3	3	3
Communication Operator II	15	15	15	15	15
Communication System Manager	1	0	0	0	0
Community Resource Coordinator	0	1	1	1	1
Community Services Officer	10	11	12	13	12
Crime Analysis Manager	1	1	1	1	1
Crime Analyst	1.5	1	1	1	1
Crime Laboratory Manager	1	1	1	1	1
Criminal Information System Specialist	3	2	2	0	0
Customer Service Rep	0	0	1	2	2
Data Entry Operator	1	0	0	0	0
Data Entry Operator II	0	2	2	0	0
Evidence Control Assistant	2	2	3	3	3
Evidence Technician	1	2	2	2	2

POLICE

AUTHORIZED POSITIONS

	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003
Information System Technician	0	1	1	0	0
Information Technology Analyst	0	0	0	1	1
Information Technology Manager	0	1	1	0	0
Intelligence Analyst	0	5	5	5	5
Investigative Aide	0	0	0	1	1
Kennel Attendant	3	3	3.25	3.25	3.25
Latent Print Examiner	1.5	2	2	2	2
Lead Communication Operator	5	5	5	5	5
Office Specialist	0	0	0	6.48	6.48
Parking Control Officer	0	0	2	2	2
Peace Officer	105	126	133	137	137
Police Agent	47.5	52	52	53	53
Police Captain	2	2	2	2	2
Police Lieutenant	7.5	7	8	9	9
Police Data Specialist	0	0	0	3	3
Police Records Specialist	0	0	0	6.5	6.5
Police Records Assistant I	1	0	0	0	0
Police Records Assistant II	5	6	6.5	0	0
Police Report Transcriptionist	4	4	4	0	0
Police Records Transcriptionist	0	0	0	4	4
Police Sergeant	19.5	21	23	24	24
Police Services Officer	5	5	5	5	5
Police Training Coordinator	1	1	1	1	1
Principal Management Assistant	1	0	0	0	0
Property Control Clerk	0	1	1	0	0
Range Master	0	0.5	0.5	0.5	0.5
Registered Veterinary Technician	0	0	0	1	1
Secretary	4	5.5	5.5	6.5	6.5
Senior Crime Prevention Specialist	0.5	0	0	0	0
Senior Management Analyst	0	1.5	1	1	1
Senior Office Specialist	0	0	0	2	2
Senior Fiscal Office Specialist	0	0	0	1	1
Senior Police Data Specialist	0	0	0	1	1
Total Permanent FTE's	272.48	319.98	335.23	346.23	345.23
Total Hourly FTE's	2.3	4	4.68	4.93	4.93
Total FTE's	274.78	323.98	339.91	351.16	350.16

POLICE

MISSION STATEMENT • GOALS • OBJECTIVES AND MEASURES

MISSION STATEMENT: The mission of the Chula Vista Police Department is to enhance the quality of life in the City of Chula Vista by: providing a proactive and professional level of police service ensuring safety through commitment, integrity, and trust; managing resources effectively; treating all persons with fairness, respect, and dignity; and maintaining a partnership with the community to meet contemporary and future challenges.

GOAL: To proactively identify and maintain the service levels required to best meet the needs of a growing Chula Vista community.

Objective: *Prevention of crime.*

Annual Measure	1997	2000	2001	97-01 Δ	00-01 Δ
FBI Index - Crime rate per 1000 population	57.7	40.4	41.7	-27.7%	3.2%
Residential burglary rate per 1,000 population	1.7	1.0	0.9	-47%	-10%

Objective: *Apprehension of offenders.*

Annual Measure	1997	2000	2001	97-01 Δ	00-01 Δ
FBI Index - Crime clearance rate/solvability %	25%	21%	19%	-24%	-10%
% of stolen property recovered	50%	52%	51%	2%	-2%

Objective: *To conserve emergency resources.*

Annual Measure	1997	2000	2001	97-01 Δ	00-01 Δ
# of dispatched calls that are top priority per sworn FTE	11.2	8.3	8.1	-27%	2%

Objective: *Citizen satisfaction survey.*

1. Conduct a resident opinion survey every three years.

Objective: *To actively meet the Growth Management Oversight Committee's response threshold standards.*

Annual Measure	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
% of calls where P-1 response time standards met	75.9%	79.7%	80%	81%
% of calls where P-2 response time standards met	46.4%	47.9%	49%	50%
# of calls for service responses	76,738	73,977	75,000	76,000

Objective: To decrease traffic related calls for service and to reduce the number of traffic related deaths and injuries.

Annual Measure	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
Total number of traffic accidents ¹	1,321	1,420	1,938	1,425
Number of DUI checkpoints	12	05	09	09

Annual Measure	1999	2000	2001	00-01 Δ
Injury-producing traffic accidents per 100,000 population	571.9	602.9	666.1	+10%

GOAL: Ensure employee recruitment, training and retention are a priority by creating an environment that emphasizes continuous professional development for department employees.

Objective: Create an automated database for the tracking of all personnel, ranks, and assignments in order to more efficiently account for promotions and vacancies.

Objective: Maintain zero vacancies in reference to patrol strength.

Annual Measure	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
# of background investigations	179	301	284	147
Increase visibility of dept. by attending college career fairs	8	32	42	45

GOAL: Conduct performance audits and program evaluations throughout the Department to increase efficiency and limit potential liability.

Objective: Develop and implement program evaluations.

Objective: Develop and conduct performance audits.

GOAL: Enhance community partnerships for crime prevention, problem solving and regularly educate community.

Objective: To enhance proactive enforcement through community involvement. This includes selective enforcement, community forums, prevention and education programs.

Annual Measure	FY00 ACT.	FY01 ACT.	FY02 EST.	FY03 PROJ.
# of School Resource Officers	10	15	20	20
Training provided to elementary school children on drugs, alcohol, gangs and other social issues	360 hrs	0 ²	512	512

Objective: Continue in partnership with the community to provide counseling and diversion for youthful offenders.

¹ The increase in the number of traffic accidents can be partly attributed to the tremendous growth east of I-805. Other contributing factors are the speed limits of 50 MPH for the main traffic arteries in this area and the department continues to take property damage only traffic accidents, which significantly increases the percentage of total accidents reported. Chula Vista is the only municipal police department in the county taking this type of report.

² Gang Awareness Program was not presented as it was being revised.